

Corona Prevention Policy



How we can protect ourselves and others at BG Zaunergasse

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The foundation of our prevention concept comprises the decrees and specifications of the Ministry of Education, with particular attention paid to the current corona guidelines. We are aware that this necessitates restrictions on us all, but we must take responsibility in the current situation in combatting any further spread of SARS-CoV-2.

Ground rules

- A student that is ill and/or shows symptoms of COVID-19 must not attend school (you can clarify this with your family doctor, or call 1450).
- Most important rule: **distance** between people must be kept; no direct body contact.
- **Nose and mouth protection** must be worn (close-fitting, no visors), except for when in class, sat at one's desk.
- **Hands must be disinfected** upon entering the school building and throughout the day (dispensers in corridors, toilets, classroom).
- Attention to **breathing and coughing etiquette**; immediate disposal of used tissues.
- The school building should be entered through the main entrance, side entrance or sports hall building entrance.
- The school building may be exited via the rear entrance in addition to the entrances listed above.
- The one-way system in the school building must be adhered to.

During lessons

- Fixed **seating plans**; class sections for mixed groups
- Regular **ventilation**; doors should be kept open if possible.
- **Nose and mouth protection** should be worn, even at one's desk, when working more intimately with others, e.g. group work.
- Students should not be prevented from **going to the bathroom** during lesson time.
- Desks should be disinfected by students at the end of the morning's final lesson.

During breaks

- Breaks should be spent mainly **in the classroom**; room changes occur at the end of the break.
- Students should, when necessary and if possible, go to the bathroom during class instead of during the break.
- Only students going to the bathroom or to the buffet should leave the classroom during the big breaks (10- and 15-minute breaks).
- Classes which have no dedicated classroom should go to the library in their breaks.
- Classrooms must be ventilated, and doors kept open.
- **External doors** (including the rear entrance) **should be opened**, to ventilate corridors and the main hall.
- **The table layout in the main hall is fixed.**

Free periods

- Fixed seating plan during **supervised** free periods
- Unsupervised free periods:
 - to be spent in the library (nose and mouth protection; distance; recorded attendance).
 - individual seating in the main hall, subject to availability.

Lunchtime supervision

- **Seating plan** according to classes
- Nose and mouth protection to be worn (apart from when eating and drinking)
- Fixed table arrangement is not to be altered.
- Shopping at Spar is possible (permission must be granted on each occasion).

Afternoon supervision (TaBe)

- **Seating plan** according to classes
- **Lunch** in class groups

Visitors to the school

- Visitors are only allowed into the school building if they have an appointment.
- Visits must be documented (name, time, contact details - phone and email).
- Parent-teacher consultations (*Sprechstunde*) are to be held by telephone or email.

Procedure in case of a suspected case

- No school attendance, as directed by the health authority.
- If symptoms develop while a student is at school:
 - parents are to pick the student up, if possible; public transport should not be used.
 - clarification is to be sought from the school doctor and/or health authorities.
 - FFP-2 masks are in each classroom, in the laptop drawer.
 - Contact should be minimised (Corona patient room T10, opposite 8A/sports hall building).

- The public health authority (*Gesundheitsamt*), Red Cross and regional public health directorate (*Landessanitätsdirektion*) are to be notified, as are the Department of Education.
- Information of the affected class will be shared (students, parents, teachers); regular teaching continues until any contact is made by the health authorities.
- Any further measures are to be stipulated exclusively by the health authorities.

Teaching during Distance Learning (senior years from orange warning level, junior years from red warning level)

- Generally via MS Teams; other channels, like WebUntis, may be used in year 1 classes upon arrangement between the class' homeroom teacher and class teachers.
- The school timetable remains valid, although elective subjects and non-binding tutorials are cancelled.
- The school day starts at 07:50 via a video call with the teacher of the first period's lesson.
- Teaching occurs through a hybrid of video-teaching and tasks, as coordinated by homeroom teachers.
- Contact and feedback between students and teachers is possible during scheduled periods, according to the timetable.
- Exams (*Schularbeiten*) can be performed in split groups.
- Shift work is organised according to the Department for Education's guidelines.
- Junior year students: registration upon need for supervision, including *TaBe*.

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Translated from German by Michael Wood.